



Mount Wachusett Community College

Service Learning Project Contract Agency Placement

Student Name:	
Local Address:	
Local Phone:	
Student Email Address:	
Course:	Semester:
Site Name & Location:	
Instructor:	
Site Phone Number:	
Site Supervisor:	
Days & Times Student will be at the Agency:	

What is Service Learning?

Service Learning is a teaching method which uses community service activities as part of the medium of learning.

The Service Learning Program Contract is designed to:

1. Assist the student and agency/school in understanding the learning objectives for the course.
2. Clarify the activities in which the student will be involved in that agency/school in relation to the learning objectives.
3. Insure that both the student and the agency/school are aware of their responsibilities as partners in this service learning project.

If you have a disability and may require accommodation in order to fully participate in Service Learning activities, please contact either Melissa Fama at (978) 630-9288.

Part 1: Course Learning Objectives
1.
2.
3.
4.

Part 2: Students Personal Learning Objectives (optional)
1.
2.
3.
4.

Part 3: Agency Activities/Objectives (Agency, Professor and student collaborate to meet course objectives)
1.
2.
3.
4.

Part 4: Evaluation (What requirements must be met before credit can be awarded?)
1. I will complete the required number of hours as part of this experience.
2. I will contact the agency in advance if unable to make a scheduled appointment.
3. I will conduct myself in a professional manner and communicate any questions, problems or concerns with my agency supervisor and instructor.
4. I will attend personal interviews/orientation sessions required by the agency or school.
5. The Service Learning Agency will complete and return a Student Evaluation Form to my instructor at the end of the experience so that I may receive credit.

Final Agreements

I agree to honor the minimum commitment required for this Service Learning experience, and any of the additional training and/or time requirements of my Service Learning Site as detailed by my Professor and the Agency. I agree to contact my instructor if I have any concerns about this experience.

Student Signature: _____ Date: _____

I agree to provide adequate training and supervision for the Service Learning student, to plan activities for the student within our agency, which meet the stated learning objectives for the student's course, and to complete the necessary Service Learning Forms by the due dates. I will contact Judy Forrester in the Office of Academic Affairs at (978) 630-9288 if I have any concerns about the Service Learning Project or student.

Agency Signature: _____ Date: _____